

Application for Certificate of Competency Occupational Diving

DETAILS OF APPLICANT:

Surname:	
First names:	
Residential address:	
Postal address:	
Town or city:	
Phone (daytime):	
Date of birth:	

Fees (Including GST) NON REFUNDABLE
Initial Application \$90.00
Renewal \$56.25
Replacement \$56.25

Are you authorised to work in New Zealand?

For office use only
Fee paid: \$: Date: ___ / ___ / ___
Receipt number:
Initials:
Certificate No:
Issue date ___ / ___ / ___
Expiry date: ___ / ___ / ___

CATEGORY OF CERTIFICATE OF COMPETENCY BEING APPLIED FOR:

	Tick appropriate box below for required category				
Limited Certificate of Competence:	Scientific	Instructor/ Tutor	Film and Photographic	Tourism	Aquaculture
Part 1:	Construction diving: SCUBA to 30 metres.				
Part 2:	Construction diving: SCUBA and SSBA to 30 metres including underwater tools and equipment.				
Part 2 (Restricted):	Construction diving: SCUBA and SSBA to 30 metres where underwater tools and equipment are not required.				
Part 3:	Construction diving: SSBA to 50 metres and chamber operation				
Part 4:	Construction Diving: Bell diving				
	Construction Dive Supervisor				

The above categories are outlined in the Guidelines for Occupational Diving
Applications and enquiries to:
Geoff Cooper
Workplace Health and Safety, Department of Labour
Level 3 Westpac Building, 430 Victoria Street
P.O. Box 19217
HAMILTON
Ph: (07) 959 3432
Fax: (07) 957 6401
Mobile: 027 499 6296
Email: geoff.cooper@dol.govt.nz

**Please
attach
recent
photo**

INFORMATION FOR APPLICANTS

1. An applicant for a certificate of competency (diving) shall (regulation 31):
 - (a) Fulfil the requirements of regulations 32(a) to (d);
 - (b) Be physically and mentally able to perform any task that it is reasonable to expect the holder of such a certificate to perform;
 - (c) Be of good character and reputation.
2. An applicant for a certificate of competency as a diver shall (regulation 32):
 - (a) Have a thorough knowledge of the principles and practices of diving;
 - (b) Have a thorough knowledge of the safe diving practices that must be followed;
 - (c) Have had suitable recent training and suitable recent experience in diving; and
 - (d) Be medically fit for diving.
3. Cancellation of Suspension (regulation 41)
 The person issuing a certificate of competence is empowered to cancel or suspend certificates on the grounds that:
 - (a) The certificate was issued in error;
 - (d) The holder's application for the certificate contained false information or evidence;
 - (c) The person never has been, or no longer is, a person to whom regulation 31 of the Health and Safety in Employment Regulations 1995 applies;
 - (d) The holder has been negligent in carrying out any task as the holder of such a certificate; or
 - (e) The holder has become unfit to be the holder of such a certificate.
4. Regulation 36 enables the Chief Executive or Secretary to carry out investigations for Certificates of Competence.

DETAILS OF TRAINING		
Date	Location	Training Establishment

Employer's Name	Address

Provide names and addresses of at least two (2) persons who, if requested, could verify that the above details are a true record.

Name	Address	Phone (Daytime)

STATUTORY DECLARATION

I _____
 (Applicant's full name) (Occupation)
 of _____
 (Address)

do solemnly declare that the information supplied on this form and in the attachments is true and correct. I make this solemn declaration conscientiously, believing the same to be true, and by the Oaths and Declarations Act 1957.

Signature of applicant

Declared at _____ this _____ of _____ 20____
 (place) (day) (month)

before me _____
 (Name of person authorised to take Statutory Declarations) (Official designation)

Remember: Before submitting your application, have you:

1. Completed all relevant parts and both sides of the form?
2. Understood the training requirements and the implications of being a holder of a certificate of competency?
3. Ensured that the persons named as referees can confirm the details provided?
4. Attached a recent passport-sized photo with your name on the back?
5. Included your current and up-to-date dive logbook?
6. Included your up-to-date Dive Medical Clearance from Diving Hyperbaric Medicine Services?
7. Included your cheque made out to the Department of Labour? (We are unable to accept Credit Cards or process Money Orders or Purchase Orders)
8. Included a copy of your qualifications (A.D.A.S. P.A.D.I. S.S.I etc.)
9. Have the Statutory Declaration completed by a duly authorised person?
10. Note Renewals must be lodged prior to date of expiry.
11. Application fees are Non Refundable